

December Open Meet

Licence Number 3ER171739

2nd and 3rd December 2017

Promoter's Conditions

1. The event will be subject to ASA Laws and Regulations and ASA Technical Rules of Racing and will adhere to the ASA Meet Licensing Criteria.
2. The event will be held at Newmarket Leisure Centre on the 2nd and 3rd December 2017.
3. The Promoter on behalf of Newmarket and District Swimming Club is Chris Bellwood, 19 Icknield Close, Cheveley, Newmarket, Suffolk CB8 9SU. e-mail - newmarketopenmeet@gmail.com
4. All entrants must be category 2 ASA members, category 2 SASA members or category 2 WASA members
5. Age groups are 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs and 16+
6. Age is as at 3rd December 2017.
7. Closing date/time for entries is 10pm on Monday 13th November or when the competition if full, whichever occurs earliest
8. All entry times shall be from short course times.
9. Entries will be accepted on a first come first served basis.
10. Entry fees will be **£4.50** per event. Coach passes will be, **Saturday** £20 including food between sessions or £12.00 without food and **Sunday** £25 including food between sessions or £12.00 without food. BACS payments can be made (please ask for bank details) or cheques should be made payable to Newmarket & District Swimming Club. Coach passes will not be available on the day.
11. All entries must meet the qualifying times stated on the entry times. Entries will not be accepted where an entry time is not submitted or is submitted as N/T (No Time).
12. No entries on the day will be accepted unless agreed with the Promoter.
13. The heats for each event will cover all age groups and competitors. Events will be seeded and spearheaded slowest to fastest, based on entry time submitted.
14. Entries should preferably be made electronically by a Hytek file which can be emailed or downloaded from the club website. Entrants must download a Hytek lite file in order to do this which can be obtained free of charge from the Hytek website. Details for electronic submission and payment by BACS can be obtained from the Promoter. Entries must be submitted by an official of the club with relevant position advised at time of entry submission.
15. Where hard copies of entry forms need to be used these shall be the official entry forms submitted by post or email. A cheque or BACS payment must be submitted to the Club. Details for electronic submission and payment by BACS can be obtained from the Promoter. Entry forms must be countersigned / submitted by an official of the club with relevant signatures/position.
16. Where there are more than 6 competitors from a club then a coach or responsible person from the club must be on poolside with the competitors and have purchased for a coach's pass.

17. Lists of accepted entries will be advised to entrants/clubs not less than 2 weeks prior to the event. Once this is issued entrants / clubs will have one week to advise any errors or omissions on the entries.
18. Where competitors wish to withdraw prior to the day of the meet then they or their club must advise the promoter by e-mail. Refunds will not be given for any changes to entries after the one week period for entrants / clubs to review entries.
19. Where competitors wish to withdraw on the day of the meet they must ensure either they or their coach advises the promoter. This is done by using a withdrawal slip, withdrawal slips will be provided to coaches and will be available from the announcers table on the day. Withdrawals must be completed prior to the closing time for withdrawals for each session, these time will be advised to entrants prior to the event.
20. All events are to be timed finals
21. Medals will be awarded to the top three competitors in each age grouping for each event. Individual awards will also be made for the top boy and top girl as well as the top visiting team. A competitor who is accepted outside the entry times or disqualified from an event will not receive a medal and points will not be allocated for the top boy/girl/club award.
22. Results will be sent in an electronic format to each club who have entered competitors. Results will also be posted on the Club's website. The times achieved at the meet will be submitted to the ASA for entry into their database. Hytek results files will be available on request.
23. The pool is a 25m 6 lane pool with anti-turbulence lane ropes and full electronic timing. The depth of the water at the shallow end is 1.0m and at the deep end 2.0m. The height of the starting blocks above the surface of the water is 630mm. Only competitors who have achieved the ASA Competitive Start Award or equivalent are permitted to use the starting blocks. Competitors who are starting in the water must report to the Referee.
24. No competitor may enter the water during warm up unless under the supervision of his or her team coach. There will be no diving during the warm up periods except in designated sprint lanes.
25. The Promoter reserves the right to refuse admission to any competitor or spectator on the day.
26. Newmarket & District Swimming Club and the Newmarket Leisure Centre are not responsible for the safe keeping of personal property and valuables left in the changing area, on pool side or elsewhere in the Centre. Lockers are available in the changing area (£1 refundable).
27. Bags and other belongings will not be permitted on pool side and Leisure Centre staff will ask for these to be removed.
28. Competitors leaving the pool or changing area must wear appropriate footwear, tee/sweat shirt and shorts/trousers before entering any public area. Competitors must not enter the spectator area direct from the pool but must return by the changing area.
29. In order to comply with the requirements of the venue, the promoter is obliged to ensure that anyone who wishes to take photographs or video at the event first signs the photography book at the entry desk. The rules on photography apply to swimmers, coaches, team managers, officials and volunteers as well as spectators, and to the use of mobile phones, tablets or other image-capturing electronic devices as well as cameras. **Photography will not be permitted on pool side by anyone other than the event photographer.**
30. No glass or glass containers of any type are permitted in the pool, spectator or changing areas.

31. Entries to this meet will be held on a computer and consent to the holding of personal information as required by the Data Protection Act 1998 will be deemed to have been given by the submission of the entry. Personal Data will be available for inspection during the meet on application on the promoter.
32. Anything matter not covered by these conditions will be determined by the Promoter and Referee subject to ASA Laws, Regulations and the ASA Technical Rules of Racing